

FAILURE TO COMPLETE AND RETURN THESE FORMS MAY SUBJECT YOU TO PAYMENT OF ATTORNEY FEES AND OTHER CIVIL PENALTIES.

(Insert name above)

1. I received the Earnings Withholding Order on
(date):
2. The employee is
 - a. ☐ not employed by this employer (if not employed, omit items 2b through 6 and proceed to the declaration at the end of this form).
 - b. ☐ now employed by this employer and in the last pay period had gross earnings of \$:
3. The employee's pay period is
 - a. ☐ daily
 - b. ☐ weekly
 - c. ☐ every two weeks
 - d. ☐ twice a month
 - e. ☐ monthly
 - f. ☐ other (specify):

(IF YOU HAVE RECEIVED NO OTHER ORDERS THAT PRESENTLY AFFECT THIS EMPLOYEE'S EARNINGS, OMIT ITEMS 4, 5 AND 6, AND PROCEED TO THE DECLARATION AT THE END OF THIS FORM.)

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SHORT TITLE: _____	LEVYING OFFICER FILE NO.: _____	COURT CASE NO.: _____
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If you have received other orders that presently affect this employee's earnings, another order may have priority over this one. The following list indicates the priority of orders:

Wage and Earnings Assignment Order (For Support) _____ First priority
 Earnings Withholding Order for Support _____ Second priority
 Earnings Withholding Order for Taxes _____ Third priority
 Earnings Withholding Order _____ Fourth priority

If two or more orders have the same priority, comply with the one received first. If both were received on the same date, comply with the one with the earlier date of judgment. If the dates of judgment are the same, you may select which order you choose to comply with.

4. ☐ This order appears to have higher priority than any other order. Earnings will be withheld for this order in accord with the EMPLOYER'S INSTRUCTIONS (on reverse of Earnings Withholding Order).
5. ☐ The employer has received another order affecting the employee's earnings and earnings are being withheld for the other order because:
- ☐ The other order was received first. The other order was received on (date):
 - ☐ This order does not have higher priority.
 - ☐ A copy of the other order is attached (*retain original for your records. If a copy is not attached, complete item d.*)
 - ☐ A copy of the other order is NOT attached. Describe the other order by providing the following information:
 (1) Court name, address, and case number:

(2) Levying officer name and address and file number:

(3) Total amount to be withheld: \$

6. ☐ This order is not effective for the reason shown in item 5. It is returned to the levying officer with this return.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date:

_____ (TYPE OR PRINT NAME)	▶	_____ (SIGNATURE OF DECLARANT)
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If an Earnings Withholding Order is not effective when served, for any reason, do not hold it. Return it to the levying officer with this return.

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